

**Board of Public Works and Safety
Regular Meeting Minutes
October 7, 2013**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Assistant Parks Superintendent Rocky Stultz, Sewer Billing Office Manager Sherry Phillips, Community Development Director Krista Linke, City Engineer Travis Underhill, Interim Street Commissioner Andrew Duckworth, Clerk-Treasurer Assistant Kristi Bruther, Records Clerk Kathy Cragen, Payroll Coordinator Stephanie Shepherd and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

There were no public comments.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held September 16, 2013
2. Board of Works Claims.
 - Payroll in the amount of \$318,681.62
 - #092113 Sewer Utility-Utilities in the amount of \$22,672.25
 - #092013 BOW Utilities in the amount of \$120,679.61
 - Payroll in the amount of \$610.80
 - Pension Payroll in the amount of \$58,476.03
 - #092813 Sewer Utilities in the amount of \$2,287.29
 - #092713 BOW Utilities in the amount of \$42,195.17
 - #092413 RDC Utilities/Contracts in the amount of \$401.57
 - Payroll in the amount of \$300,348.97
 - #100613 Sewer Utility General Obligations in the amount of \$42,614.00
 - #100113 Buy-Out General Obligations in the amount of \$24,040.31
 - #100713 BOW General Obligations in the amount of \$66,549.81

- #100513 Sewer Utilities in the amount of \$32,625.66
- #100413 BOW Utilities in the amount of \$37,296.17
- #100213 RDC Contracts/Utilities in the amount of \$256,489.37

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

No old business was presented.

New Business

Receive Bids for Knollwood Farms Drainage Improvements – City Attorney Gray opened three sealed bids, and read them aloud. The following bids were received.

King Trucking & Excavation	Base Bid \$37,316.00	Alternate Bid: \$49,861.00
Dave O'Mara Construction	Base Bid \$36,923.00	Alternate Bid: \$49,673.00
Dave O'Mara Construction	Base Bid using concrete instead of asphalt	\$34,738.00
Milestone Contractors	Base Bid \$49,283.00	Alternate Bid: \$85,935.00

Mr. Swinehamer made a motion to have the bids reviewed by the City Engineer & City Attorney, and be brought back at the next meeting to be awarded. His motion was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Noise Variance for Concert on Franklin College Campus, October 25 - Natalie Brewster, Student Entertainment Board was not present. Mr. Barnett made a motion to table this item until the next meeting, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried. Mayor McGuinness stated that he would have someone from his office contact this individual before the next meeting.

Request Approval to hold Public Square Rosary Rally - Rally Captain, Patrick Coffman came forward and explained his request. Mr. Coffman would like to use the City Hall Parking lot on Saturday, October 12 from 11:30 a.m. to 1:30 p.m. for a Rosary Rally. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken

with all members stating aye. The motion carried.

Request Approval to Remove "No Parking" sign in front of 1179 Stellar Drive - Brooke Lawson was not present. Mayor McGuinness made a motion to table this item until the next meeting, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried. Mayor McGuinness stated that he would have someone from his office contact this individual before the next meeting.

Supplemental Consulting Contract with CrossRoad Engineers for Downtown Parking Lot Project-Additional Construction Inspection Services - City Engineer Underhill gave a brief overview of this contract, and stated this was discussed in a steering group meeting. The contract is with CrossRoad Engineers in the amount of \$80,000. Mr. Underhill stated this project is RDC funded, and the money is in the overall appropriation for this project. Trent Newport of CrossRoad Engineers stated they are well within the overall budget that was set. City Attorney Gray would like to clarify the total amount of this contract, and make sure it has been approved by RDC attorney Rob H. Schafstall. Mr. Swinehamer made a motion to approve the contract for \$80,000 subject to review by the RDC attorney, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Approval & Execution of Drainage Easement & Right-of-Way for Early Interstate Parks, Lot 3 (Affordable Care Dental Clinic) - Senior Planner Myers explained that this is a revised utility easement and that the Boards approval is needed to modify the pond located in this area. Mr. Barnett made a motion to approve, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Street Closure for Trick Your Trunk - Parks Department, Recreation Director Holly Johnston came forward and requested that the Board close North Main Street from Jefferson Street to Madison Street on October 26 from 4:00 p.m. to 8:00 p.m. for Trick your Trunk. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Bid Opening for Truck for Street Department – City Attorney Gray opened the one bid that was received from Andy Mohr Truck Center for \$59,966.50. Ms. Gray explained that this price was with a 10' dump bed installed. Mayor McGuinness made a motion to approve upon review by City Attorney Gray, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Discussion on Traffic Direction and Parking on N. Jackson Street – Tom Spahr a resident of N. Jackson Street came forward and stated that over half of the people who live on Jackson Street are present to protest the Board's recent decision to keep the road a two way street. Mr. Spahr asked the Board to reconsider their previous decision. City Council member Joe Ault came forward to speak on behalf of his constituents. Mr. Ault read from the last meeting minutes in which the City Engineer had stated that two-way traffic on a road this narrow does not comply with professional engineering standards and could open the City up for future litigation. Mr. Ault stated that in the best interest of the City, the Board of Works should listen to the City Engineer. Mayor McGuinness made a motion to restore N. Jackson Street to the way it was previous to the N. Main St. construction, in accordance with the City Engineer's recommendation, seconded by Mr. Swinehamer. A voice vote was taken with Mayor McGuinness & Mr. Swinehamer voting aye, and Mr. Barnett voting nay. The motion carried by a vote of 2-1.

Discuss 2013 Paving Program - Remove Bartram Parkway and Insert Portion of Jackson, Wayne & Monroe Streets - City Engineer Underhill stated that initially a portion of Bartram Parkway was included in the planned paving program but he would like to ask the RDC to do more work in this area in the future. Mr. Underhill stated he would like to use the funds dedicated for improvements to other areas such as Jackson, Wayne, and Monroe Streets. Mr. Barnett made a motion to remove Bartram Parkway and insert Jackson, Wayne, and Monroe Streets, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Halloween Hours - Mayor McGuinness stated he had talked to Police Chief O'Sullivan regarding Trick-or-Treat hours on October 31. It was decided that the hours would be 6:00 p.m. to 9:00 p.m. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Police Chief O'Sullivan stated Officer Rick Sharp would receive a 35 year service plaque at tonight's Council meeting.

Community Development Director Linke stated the draft Comprehensive Plan will be presented tonight at the Council meeting.

Interim Street Commissioner Duckworth thanked the Board for letting his department purchase the new work truck. Mr. Duckworth also stated they have begun leaf pick up.

City Engineer Underhill reported that the final “walk through” of the downtown parking lot project will take place Wednesday. He also stated that the crack seal contractor will begin work in the next few days and that once the sealing process is completed, the pavement sealing will start. He also reported that the 2013 Paving Project will start in a few weeks. Mr. Underhill said that he is waiting on Milestone to provide a schedule for the Hurricane Road project. The Artcraft alley paperwork should be completed in the next week. A discussion was held regarding the No Parking signs in the middle of sidewalks.

Mayor McGuinness thanked all of the departments that helped with the Fall Festival.

Adjournment

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 6:00 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 10-17-13

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer